

**MINUTES OF THE GILBERT COUNCIL SUBCOMMITTEE ON NON PROFIT
COMMUNITY SUPPORT, TUESDAY, SEPTEMBER 4, 2012, AT 3:00 P.M.,
ROOM 233, 50 EAST CIVIC CENTER DRIVE, GILBERT, ARIZONA**

COUNCIL PRESENT: Mayor Lewis and Councilmembers Petersen (Chair, via phone) and Ray

COUNCIL ABSENT: None

STAFF PRESENT: Parks and Recreation Director Dykstra, Deputy Clerk Comeaux, Community Development Specialist Fierro

1. CALL TO ORDER

Chair Petersen called the meeting to order at 3:04 p.m.

2. MINUTES – consider approval of the minutes of the meeting of July 31, 2012.

A MOTION was made by Councilmember Ray, seconded by Chair Petersen, to approve the minutes of the meeting of July 31, 2012. *Motion carried 3-0.*

3. COMMUNICATIONS FROM CITIZENS

At this time, members of the public may comment on matters within the jurisdiction of the Town but not on the agenda. The Council's response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be put on a future agenda.

None.

4. Discussion and direction on the FY2013-14 funding process for contracts with non-profits for human services.

Community Development Specialist Fierro provided an update on the timeline for providing funding to nonprofits. She said that feedback from Council last year was to start the process earlier in the year in order to allow Council to be more involved. Parks and Recreation Director Dykstra advised that after talking to some members of the Council, some members would like to use the Community Services Committee (CSC) and others would not. Community Development Specialist Fierro outlined the options before the Council. Council can choose to use the CSC again, staff can come forward with recommendations, or the CSC can be charged with coming up with their own recommendations.

The group discussed the extent to which it would be advisable to have the Gilbert Foundation involved in the process for contracts with nonprofits for human services. Community Development Specialist Fierro advised that it is too soon to ask the Gilbert Foundation to take over the entire process. She suggested trying a hybrid solution.

Members of the Gilbert Foundation could be involved, as could staff and some members of the CSC, if that is the desire of the Subcommittee. Discussion followed on the timeline for review of the Request for Qualifications of Gilbert CAN. It was noted that it would be advisable to have a contract with Gilbert CAN in place before asking them to get involved with the question of nonprofit funding. Community Development Specialist Fierro stated that a contract with Gilbert CAN could be in place by late October. This organization would serve as the Gilbert Foundation. Discussion followed on the needs assessment currently being completed by Gilbert CAN. Mayor Lewis advised that depending on the outcome of the needs assessment, a group would be formed comprised of members of the Gilbert Foundation, the CSC and staff to select the group which will set funding allocations.

There was general discussion on the extent of the possible involvement of the Gilbert Foundation in setting allocations or helping organize the group which will set allocations. It was noted that the Gilbert Foundation's contribution will probably be limited. The group discussed involving members of the public, staff, CSC, or the Gilbert Foundation. Chair Petersen noted that if the Gilbert Foundation's involvement is going to be limited, it would be best to follow the process of last year. Discussion followed on needs in the community. Community Development Specialist Fierro advised that the needs in the community have not changed much in the last year. She noted that this year is the first year in which General Fund funding for nonprofits will be reduced. The group agreed that the first priority in this process should be to have staff come to Council with recommendations on priorities. Mayor Lewis noted that Community Development Specialist Fierro should come to Council in October with some options with regard to priorities. Council will look at these options and decide where to put its focus for funding. The group agreed that the composition of the committee that will set funding allocations should not be discussed until later, perhaps January or February. The focus now should be on setting funding priorities. The consensus of the group was to meet again on Tuesday, September 11, 2012 at 5:00 p.m. During that meeting the Subcommittee would review the RFQ from Gilbert CAN. At the October 18, 2012 Council Meeting Community Development Specialist Fierro will come before Council with options for funding priorities, which Council will discuss. At that time the group will discuss the composition of the funding allocation committee. Community Development Specialist Fierro noted that as long as General Fund dollars are being given to nonprofits, staff should be involved in the process.

5. FUTURE MEETINGS

The Committee may discuss dates and general topics for future meetings.

The Committee agreed to meet on Tuesday, September 11, 2012 at 5:00 p.m. to review the Request for Qualifications from Gilbert CAN.

6. ADJOURNMENT

Chair Petersen adjourned the meeting at 3:52 p.m.

Chair Petersen

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting held on the 4th day of September 2012. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this ____ day of _____.

Blaine Comeaux, Deputy Town Clerk